

## Final Testing Procedure and A2.2 Final Test Answer Key

**It is essential that students in group courses take the final test before the end of the course.**

If, for some reason, you think the students will be unable to take the test, please contact your Training and Development team *as soon as possible* so we can find a solution.

### General information about the tests

The **Final Test (2 UE)** is a formal test.

The result appears on the certificate that the student receives upon completion of the course.

When do I administer the tests?

- Final Tests- on the 2<sup>nd</sup> to last appointment of an inspire level.  
(For a larger group or a longer speaking topic, you may schedule the written and speaking portion of the test during two different meetings)

What do I need to tell my students about the final test?

- The Final Tests are standardized and benchmarked to the respective CEF level.
- Students should understand that there will be questions on the test they have not specifically been prepared for. *Tell them that we are also testing their background knowledge and ability to make educated guesses based on what they have learned.*
- After distributing the test, read through all directions with the students.

How do I score the test?

- **Test correction:** The Final test should be corrected in the class the week after it has been administered.
- The final test result, which will be noted on the course certificate, is based on the following scale: 51% - 61% "sufficient" (i.e. passing) 62% - 74% "satisfactory" 75% - 87% "good" 88% - 100% "very good"

### What do I do with the completed tests?

**Students are not allowed to keep their tests.**

The hardcopy tests must be returned to us, corrected, along with the original pedagogical card and attendance sheet upon completion of the course.

The Final test results are used to create course certificates. In order to get certificates to students in a timely manner, please return the marked paper tests within a week of the course end.

Unfortunately, if the end of the course is reached and you have not given the test and have not informed us that this will not be possible, we will have to ask you to return to the company to administer the test on your own time.

### Questions?

**Please contact your local MTD**

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#### Grammar

##### 1. *Present Simple: Routine*

1 I often wear a suit. / 2 She always drives to work. / 3 It is often cold in Finland. / 4 I never work on weekends.

##### 2. *Present Continuous: Now*

1 She is looking for her book. / 2 Matthew is writing a report. / 3 I am reading an interesting book. / 4 Gloria and Eric are not coming to work today.

##### 3. *Present Simple and Present Continuous: Routine or Now?*

1 drinks / 2 is wearing / 3 is wearing / 4 is raining / 5 drive

##### 4. *Comparison of adjectives (example answers)*

1 An apple is healthier than chocolate. / 2 A car is faster than a bicycle. / 3 Travelling by plane is more expensive than travelling by train.

##### 5. *Comparative and superlative adjectives*

1 biggest / 2 most expensive / 3 worse / 4 younger / 5 most experience

##### 6. *Present Perfect: Linking the past to now*

1 have had / 2 have written / 3 have spent / 4 has arrived / 5 have been

##### 7. *can/can't, have to/don't have to*

1 can't / 2 don't have to / 3 can / 4 have to / 5 have to

##### 8. *Present Continuous for future*

1 Peter and Mary are having dinner tomorrow evening. / 2 I am starting a course next month. / 3 The president is opening a new branch on Monday. / 4 What are you doing next week?

##### 9. *going to*

1 I'm going to have lunch. / 2 I'm going to walk home today. / 3 I'm going to have my next meeting at the office. / 4 I'm going to call my best friend today.

##### 10. *Verbs + infinitive/-ing form.*

1 going to / to go / 2 to speak / 3 to have / to have

#### Vocabulary

##### 1. *The business world*

1 mobile phone / 2 rush hour / 3 appointments / 4 building / 5 efficient / 6 offer / 7 part-time / 8 break / 9 crowded / 10 mistakes

##### 2. *People (example answers) (0.5m each)*

emotions: sad, angry, excited / weather: rainy, snowy, cloudy / departments: Finance, HR,

#### Reading

##### 1. *True or false?*

1 true / 2 false / 3 true / 4 true / 5 true / 6 true / 7 false / 8 false / 9 true / 10 false / 11 false / 12 false

##### 2. *Answer the questions*

1 Money exchange, souvenirs and a safe for valuables are available at reception.

2 You can see the Castle from the bar in the Union.

3 You can try out Axa's recreational and fitness training facilities.

4 You can use the tram and the underground.

5 Axa Hotel / 6 Union Hotel / 7 Axa Hotel / 8 Axa Hotel

#### Speaking

Grade according to the rubric given on the test.