

Final Testing Procedure and

B1.1 Final Test Answer Key

It is essential that students in group courses take the final test before the end of the course.

If, for some reason, you think the students will be unable to take the test, please contact your Training and Development team *as soon as possible* so we can find a solution.

General information about the final tests

The **Final Test (2 UE)** is a formal test.

The result appears on the certificate that the student receives upon completion of the course.

When do I administer the tests?

- Final Tests- on the 2nd to last appointment of an inspire level.
(For a larger group or a longer speaking topic, you may schedule the written and speaking portion of the test during two different meetings)

What do I need to tell my students about the final test?

- The Final Tests are standardized and benchmarked to the respective CEF level.
- Students should understand that there will be questions on the test they have not specifically been prepared for. *Tell them that we are also testing their background knowledge and ability to make educated guesses based on what they have learned.*
- After distributing the test, read through all directions with the students.

How do I score the test?

- **Test correction:** The Final test should be corrected in the class the week after it has been administered.
- The final test result, which will be noted on the course certificate, is based on the following
scale: 51% - 61% "sufficient" (i.e. passing) 62% - 74% "satisfactory" 75% - 87% "good"
88% - 100% "very good"

What do I do with the completed tests?

Students are not allowed to keep their tests.

The hardcopy tests must be returned to us, **corrected**, along with the original pedagogical card and attendance sheet upon completion of the course.

The Final test results are used to create course certificates. In order to get certificates to students in a timely manner, please return the marked paper tests within a week of the course end.

Unfortunately, if the end of the course is reached and you have not given the test and have not informed us that this will not be possible, we will have to ask you to return to the company to administer the test on your own time.

Questions?

Please contact your local MTD

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Listening (14 marks)

Note to trainer: There is an audio but if unavailable please read the script provided below for your participants. They can listen to the script twice. (To prepare, please make sure you have read the script aloud to yourself beforehand.)

Part 1: 1 b / 2 c / 3 e / 4 g / 5 h / 6 i Part 2: 7a/8 c/ 9b/10 c/11 b /12 b /13 b/14 a

Listening Text

Trainer should read out loud twice

Girl: So, have you got any plans for the weekend?

Boy: Yeah, me and my mates are going to this activity centre in the mountains.

Girl: Oh, yeah?

Boy: You can do all kinds of things. It's a new centre; it sounds great. We're going to go dirtboarding ...

Girl: What's that?

Boy: It's like skateboarding or snowboarding. You have a board, or deck, to stand on and wheels. They're pretty strong because you go down rough mountain tracks on them. Steep, rough mountain tracks.

Girl: Sounds a bit risky. Have you done it before?

Boy: No, but I've done similar things. Anyway, we're also going to go canyoning. Before you ask, that's when you jump and swim down a river canyon. You have to use ropes and special equipment. And maybe we'll go white water rafting too.

Girl: Phew. It sounds far too difficult to me.

Boy: They have lots of things that you could do too. Like zip-wiring, you know when you go along a wire through the trees or down a mountain.

Girl: Go down a mountain on a wire!

Boy: It's really easy, and exciting too. You just have to hold on and enjoy the ride. Or there's bungee jumping.

Girl: Jump off a bridge on a long elastic band! Me? You've got to be joking! Anyway, I'm going away this weekend too, thank you for asking.

Boy: I was going to ask. So where are you going?

Girl: Paris! I'm so excited!

Boy: Paris, wow!

Girl: Yeah, it'll be brilliant! We're going to do all the sights, like go up the Eiffel Tower and take a boat along the River Seine and see the old parts of the city. It looks so beautiful in the photos. And then there are all the art galleries. You know how much I like art. I can't wait to go round the Louvre and see all those famous paintings.

Boy: I think the famous Impressionist paintings are somewhere else.

Girl: Yeah, I know, they're in the Musée d'Orsay. We're going there too. And then I want to go to the Rodin Museum and see that famous statue, you know, The Thinker. And of course, if we're in Paris, we'll have to go shopping. Or look at the shops, at least. And then there's the restaurants. Just think, French food!

Boy: You've got a lot planned for one weekend.

Girl: Oh, we're going for four days, actually.

Boy: Oh, four days, very nice. And who are you going with?

Girl: Oh, just a friend.

- See more at: <http://learnenglishteens.britishcouncil.org/skills/listening-skills-practice/weekend#sthash.BldYgBjf.dpuf>

Vocabulary (11 marks)

15 a / 16 c / 17 c / 18 b / 19 b / 20 a / 21 underground / 22 grub / 23 child friendly / 24 option / 25 takeaway

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Language (20 marks)

Note to trainer: Use your judgment as a native speaker when marking this section

26 should / 27 wouldn't / 28 Could / 29 shouldn't / 30 has visited / 31 has seen / 32 took / 33 didn't understand / 34 has improved / 35 flying / 36 starts / 37 am having / 38 am hoping to/hope to / 39 are planning/plan / 40 are having / 41 am taking / 42 are meeting / 43 don't think / 44 need / 45 Are you arriving

Skills development (4 marks)

46 d / 47 a / 48 b / 49c

Reading (10 marks)

50 T/ 51 F/ 52 F/ 53 F /54 F/ 55 T/ 56 F/ 57 F/ 58 T/ 59 F

Writing (12 marks)

Note to trainer: Grade should take into account style, tone, accuracy, language, and coherence.
coherence

Criteria	Score
Coherence	3
Lexis	3
Complexity	3
Accuracy	3

Key:

1/3 = needs a lot of improvement

2/3 = meets standards

3/3 = exceeds standards

Coherence:

logical organization and development of the topic or argument; clear interconnectedness of thoughts and ideas

Lexis:

range and appropriateness of words and idiomatic expressions used

Complexity:

range of grammatical forms and structures used

Accuracy:

appropriateness/correctness of grammatical forms and structures used

Speaking (25 marks)

Note to trainer: To grade, use the guidelines on the speaking portion page of the test.

To set up the speaking portion:

- *The trainer must specify the topic for the speaking portion of the test. This topic can be explained in detail to the students at least one week prior to the test if they will need to research or prepare in some way. Please note: During the speaking portion, the students are not allowed to use any notes they took.*
- *The speaking topic should be tailored to the particular company and industry as much as possible. Ideally, it will relate directly to company specific topics covered in previous lessons (e.g. answering questions about a product, describing processes or procedures within their company, giving a presentation).*
- *This is a group speaking activity, where all participants engage together. The purpose is to grade the participants on their ability to speak in a realistic, business relevant situation. If the topic is company history, they should not each take turns telling the same story. Instead, they should work as a group to build on what was*

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- *said, to disagree, to offer other opinions, to ask questions about what was said. If the topic is presentations, there need to be questions at the end.*
All of this should be clear well before the test day. To prepare students, make sure to set up this type of discussion round at various points during the course.

Example of Task (Topic Building a positive work environment pg.31):

Conduct a meeting to discuss rewarding employees and creating a good work environment in your department.

Participant A: Suggest rewards and why you think this would be a good idea for the company

Participant B: Agree or disagree / make on compromise with the suggestions made.

Trainer should adapt the question to meet the job needs / tasks of the participants.

Grade according to the rubric given on the test

Total: 96 marks